

MARICOPA COUNTY FLOOD CONTROL DISTRICT BOARD OF DIRECTORS MINUTE BOOK

October 22, 2003

The Board of Directors of the Flood Control District of Maricopa County, Arizona, convened at 9:00 a.m., October 22, 2003, in the Board of Supervisors' Auditorium, 205 W. Jefferson, Phoenix, Arizona, with the following members present: Fulton Brock, Chairman, District 1; Andy Kunasek, Vice Chairman, District 3; Don Stapley, District 2 and Max W. Wilson, District 4. Absent: Mary Rose Wilcox, District 5. Also present, Norma Risch, Deputy Clerk of the Board; Shirley Million, Administrative Coordinator; David Smith, County Administrative Officer and Paul Golab, Deputy County Attorney. Votes of the Members will be recorded as follows: (aye-no-absent-abstain)

MINUTES

Motion was made by Director Wilson, seconded by Director Stapley, and unanimously carried (4-0-1) to approve the minutes from meetings held on August 27, 2003.

PERSONNEL AGENDA

Motion was made by Director Wilson, seconded by Director Stapley, and unanimously carried (4-0-1) to approve the Flood Control District personnel agenda (Exhibit C). (List on file in the Clerk of the Board's Office.)

EASEMENTS AND RIGHT-OF-WAY DOCUMENTS

Item: Approve easements, right-of-way documents, relocation assistance, and appraisal services contracts under \$5,000 per resolution FCD 87-12; escrow instructions per resolution FCD 87-13; license procedures and fee schedules per resolution FCD 97-02; and payment of tax notices per resolution FCD 97-07 for Flood Control purposes. (ADM1910)

None were presented at this time.

NEW STAFF POSITION

Motion was made by Director Wilson, seconded by Director Stapley, and unanimously carried (4-0-1) to approve a new staff position for a Project Manager (Dam Safety Engineer) at the Flood Control District of Maricopa County (District) to allow the District to perform project management for planning and design work necessary to obtain federal funding assistance for two newly identified dam rehabilitation projects in a timeframe consistent with Natural Resources Conservation Service programming of funds. The two district dams have been determined to be eligible for federal funding assistance under Public Law 106-472, the Small Watershed Rehabilitation Amendment. In order to fund the new position, the Board of Directors of the District (Board) is requested to approve an appropriation adjustment to both the District's FY 2004 CIP and Operating budgets. Specifically, the Board is requested to decrease the FY 2003-2004 District CIP Project Reserve (Fund 990) by \$58,000 and increase the District's FY 2003-2004 Operating Budget (Fund 991) (Personnel Compensation) by \$58,000. The net impact on the district's total approved FY 2004 authorized spending is zero (\$0.00). Funding for FY 2004 (\$58,000) assumes a new employee hire date of November 1, 2003. The following years annual salary for the new position (inclusive of employee benefits) is \$86,000. If federal funding assistance is not obtained for the two projects in the timeframe as being proposed by NRCS, this position will proceed with Phase II work on this and other dam rehabilitation projects with the intent of seeking federal funding assistance in subsequent years and advance assessment and project management of rehabilitation on other structures. This will allow the district to enhance its dam safety efforts on its inventory of all 22 existing flood control dams in the areas

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of dam monitoring, dam safety deficiency repairs and emergency action planning. The net effect of the budget adjustment in total for FY 2003-2004 is zero (\$0.00). (C6904026M) (ADM1900-001)

CALL FOR BIDS AND AWARD – LAVEEN AREA CONVEYANCE CHANNEL WATER PRODUCTION WELL INSTALLATION AND TESTING PROJECT

Motion was made by Director Wilson, seconded by Director Stapley, and unanimously carried (4-0-1) to authorize the Flood Control District of Maricopa County (District) to issue an Invitation for Bids for Contract FCD 2003C058, Laveen Area Conveyance Channel (LACC) Water Production Well Installation and Testing (Project) (No. 117) (South Phoenix Drainage Improvement), and to award the contract to the lowest responsible bidder if the bid is not more than 10% over the engineer's estimate. (C69040335)

MEETING ADJOURNED

There being no further business to come before the Board, the meeting was adjourned.

Fulton Brock, Chairman of the Board

ATTEST:

Norma Risch, Deputy Clerk of the Board